

Coronavirus (COVID-19): vulnerable pupils (Including EHCP) at home risk assessment

Cooper Perry Primary School

[For the purpose of this risk assessment, 'vulnerable' refers to any individual who has a social worker and pupils with an EHC plan. Those who have a social worker include children who have a child protection plan and those who are looked after by the LA. A child may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989. The DSL can also assess individuals as vulnerable using their professional judgement. This risk assessment is for those vulnerable pupils who can be cared for at home.]

Assessment conducted by: Emily Proffitt	Job title: Headteacher	Covered by this assessment: <u>pupils</u> , <u>staff</u> , <u>governors</u> , <u>parents/carers</u> , <u>volunteers</u> and <u>visitors</u> .
Date of assessment: 1/06/2020	Review interval: <u>termly</u>	Date of next review: 1/07/2020

Related documents

Child Protection and Safeguarding Policy, Pupil Remote Learning Policy, Infection Control Policy, Ill Health and Infectious Disease Risk Assessment, Records Management Policy, Data Protection Policy, Behavioural Policy, Staff Code of Conduct.

Risk rating		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major Causes major physical injury, harm or ill-health.	High (H)	H	Medium (M)
	Severe Causes physical injury or illness requiring first aid.	H	M	Low (L)
	Minor Causes physical or emotional	M	L	L

	discomfort.			
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Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Awareness of policies and procedures	H	- All staff, pupils, parents/carers and governors are aware of all relevant policies and procedures including, but not limited to, the following: <u>Child Protection and Safeguarding Policy</u> <u>Pupil Remote Working Policy</u> <u>Behavioural Policy</u> <u>Staff Code of Conduct</u> - The school keeps up-to-date with advice issued by, but not limited to, the following: - DfE - NHS - Department of Health and Social Care - Public Health England (PHE) - The school's local health protection team (HPT) - Parents/carers and pupils are made aware of the school's infection control procedures in relation to coronavirus. - The DSL keeps up-to-date with updates from the government and amends the Child Protection and Safeguarding Policy where required. - The SLT updates any necessary school procedures and policies in response to government updates and advice. - All changes to the school's procedures and policies are communicated to parents/carers, pupils, staff and relevant stakeholders. - The headteacher and DSL work closely with the LA and other external services to ensure vulnerable pupils remain safe during periods of home-working.	Y	Headteacher	01/06/2020	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		- The DSL continually reviews the support provided to vulnerable pupils and if their needs cannot be met at home, a place at school will be offered to them where possible. - The school does all it reasonably can to provide support for vulnerable pupils at home. - General advice on infection control and good hygiene practices is sent to all pupils, e.g. via pupil mail. - Pupils are encouraged to monitor their health, and if they develop symptoms of coronavirus, they tell their parents/carers. - Parents/carers inform teachers if their child cannot attend any online lessons due to illness. - Parents/carers are provided with a list of all the websites that pupils are using for school work, as well as a schedule of any phone calls and online sessions they will have with staff. - Parents/carers provide the school with up-to-date emergency contact information and additional emergency contacts where necessary. - The school stores all data in line with its data protection duties outlined in the GDPR Policy. - Pupils are provided with information on how to stay safe online during working from home. - Food vouchers are sent home via e-voucher where necessary by the office manager in consultation with the head teacher - Where home support is not possible, pupils are offered a place at school.				
Additional support	H	The DSL arranges additional support for vulnerable pupils where required, e.g. home visits /phone calls or additional resources. This must be requested by the parents and discussed with the class teacher.	Y	Headteacher	01.06.2020	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		- Where home visits are required, they adhere to social distancing rules. - The DSL liaises with relevant individuals to ensure vulnerable pupils receive the support required, e.g. the LA and local safeguarding partners. - Each form of contact with vulnerable pupils is recorded and stored in line with the GDPR Policy. - The school works closely with the LA to ensure that vulnerable pupils receive the support they need. - Educational materials that reflect the pupil's level of capability are provided by the pupil's teacher for home learning. - The DSL monitors pupils' EHC plans ensures provisions can be met at home as far as reasonably possible. - Additional support is provided where reasonably possible to help pupils receive the support outlined in their EHC plan. - EHC plans are risk assessed by the LA in collaboration with the DSL / SENCO and any considerations are adhered to.				
Communication		- The DSL arranges for regular contact to be made with vulnerable pupils and their parents/carers at least once a week. - The DSL assigns staff who are safeguarding trained to be a point of contact for a vulnerable pupil. - If staff identify any safeguarding issues, they report them to the DSL immediately. - The DSL reports to the governing board the provisions in place to support vulnerable pupils. - The DSL provides parents/carers with a schedule of when members of staff will make contact with themselves and their child throughout the week – any contact from staff outside the schedule needs to be recorded securely and justified.				

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		- The DSL provides pupils and parents/carers separately with a list of contact details for relevant staff. - Communication is appropriate and not too intrusive on the pupil's day. - The school sets contact hours where pupils, parents/carers and staff can get in contact with one another – these hours are respected so there is structure and separation from school and home life. - One-to-one video calls are discouraged.				
Safeguarding concerns	H	- Staff always have due regard for the Child Protection and Safeguarding Policy. - The DSL does not take attendance of pupils who are not expected to attend school; however, they have established processes to ensure they monitor the effectiveness of support for vulnerable pupils remaining at home. - Staff know how they can report a safeguarding concern. - All safeguarding concerns are reported to the DSL and the DSL assesses them on a case-by-case basis. - Safeguarding incidents are reported to the relevant authority where they pose a significant risk to the safety of vulnerable pupils, e.g. children's social care services (CSCS) or the police.	Y	Headteacher	01.06.2020	M