

Coronavirus (COVID-19): vulnerable individuals risk assessment pupils with EHCP

Cooper Perry Primary School

Assessment conducted by: E Proffitt	Job title: Headteacher	Covered by this assessment: <u>staff, pupils, governors, parents, volunteers</u> and <u>visitors</u> .
Date of assessment: 1/06/2020	Review interval: <u>Monthly or on entry of new vulnerable pupil</u>	Date of next review: 1/07/2020

Related documents
<u>Health and Safety Policy, First Aid Policy, Child Protection and Safeguarding Policy, Health and Safety Risk Assessment, Supporting Pupils with Medical Conditions Policy, Coronavirus Risk Assessment, Staff and Volunteer Confidentiality Policy, Pupil Confidentiality Policy, Administering Medication Policy, Infection Control Policy.</u>

Risk rating		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major Causes major physical injury, harm or ill-health.	High (H)	H	Medium (M)
	Severe Causes physical injury or illness requiring first aid.	H	M	Low (L)
	Minor Causes physical or emotional discomfort.	M	L	L

Please note: this risk assessment should be implemented in conjunction with a [Coronavirus Risk Assessment](#). This document has been created in line with the most up-to-date government advice and will be reviewed and updated in accordance with any changes.

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Awareness of policies and procedures	H	- All staff, pupils, parents, governors, visitors and volunteers are aware of all the relevant policies and procedures including, but not limited to, the following: Health and Safety Policy Infection Control Policy First Aid Policy Administering Medication Policy - This risk assessment has due regard to the following statutory guidance and legislation: - The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 - The Health Protection (Notification) Regulations 2010 - Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' - DfE and PHE (2020) 'COVID-19: guidance for education settings' - PHE (2020) 'Guidance on social distancing for everyone in the UK and protecting older people and vulnerable adults' - DfE (2020) 'Implementing protective measures in education and childcare settings' - DfE (2014) 'Supporting pupils with medical conditions at school' - Children and Families Act 2014	Y	Headteacher	01.06.2020	M

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		- The school keeps up-to-date with advice issued by, but not limited to, the following: - DfE - NHS - Department for Health and Social Care - PHE - The school's local health protection team (HPT) - The <u>governing board</u> and <u>headteacher</u> review this risk assessment following the release of any new government guidance. - The school maintains communication lines with staff, pupils, parents and volunteers regarding coronavirus developments via the sending of e- letters and text messages and also through the COVID 19 section on the school website. - A record is maintained of any medication required for individuals with pre-existing medical conditions or weakened immune systems (henceforth referred to as 'vulnerable'). - IHC plans and EHC plans are held by the school for any vulnerable pupils who require one. - Confidentiality is maintained and observed– this includes withholding the names of vulnerable staff, volunteers and pupils, and those with suspected coronavirus.				
Vulnerable individuals	H	- Where required, the DSL and school SENCO assesses the pupil's IHP and EHC plan and ensures suitable and safe arrangements are in place wherever the pupil is being educated. (Weekly checks continue to be in place for all of these pupils wherever they are wither via e-mail or telephone, where a parent indicates difficulties additional support is given via phone or e-mail and work may be delivered if a child does not attend school). - Pupils are encouraged to attend school and may do so on a part time or phased basis. The family must be supported in making the	Y	Headteacher	01.06.2020	M

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		decision to send a pupil into school and open communication and flexibility must remain in place. • Pupils with SEMH difficulties may access additional support if a member of staff is available. (families need to be aware that resource is stretched in school and the EHC plan that is in place may not be followed) • The school ensures those who are considered clinically vulnerable, in line with guidelines from PHE, work from home where possible, such as those who: - Have chronic mild to moderate respiratory diseases, such as asthma, chronic obstructive pulmonary disease (COPD), emphysema or bronchitis - Have chronic heart disease, such as heart failure - Have chronic kidney disease - Have chronic liver disease, such as hepatitis - Have chronic neurological conditions, such as Parkinson's disease, motor neurone disease, multiple sclerosis (MS), or cerebral palsy - Have diabetes - Have a weakened immune system as the result of certain conditions or medicines they are taking (such as steroid tablets) • The school ensures that those who are considered clinically extremely vulnerable, in line with guidelines from PHE, do not attend school, such as those who: - Are solid organ transplant recipients - Have specific cancers: ○ People with cancer who are undergoing active chemotherapy ○ People with lung cancer who are undergoing radical radiotherapy				

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		○ People with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment ○ People having immunotherapy or other continuing antibody treatments for cancer ○ People having other targeted cancer treatments which can affect the immune system, such as protein kinase inhibitors or PARP inhibitors ○ People who have had bone marrow or stem cell transplants in the last six months, or who are still taking immunosuppression drugs - Have severe respiratory conditions, including all cystic fibrosis, severe asthma, and severe chronic obstructive pulmonary disease (COPD) - Have rare diseases that significantly increase the risk of infections (such as severe combined immunodeficiency (SCID), homozygous sickle cell) - Are on immunosuppression therapies sufficient to significantly increase risk of infection - Have been classed as clinically extremely vulnerable, based on clinical judgement and an assessment of their needs • Parents of clinically vulnerable pupils seek medical advice regarding the risk posed to their child with regards to return to school, e.g. from their GP. The school liaises with parents to ensure clinically vulnerable pupils are supported from home with the necessary educational resources if they are not able to attend school. • The school works with parents of clinically vulnerable pupils who return to school to implement further protective measures for their child, e.g. different starting and finishing times to avoid groups. • Clinically vulnerable staff are supported to work from home, where possible.				

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		• Arrangements are made for clinically vulnerable members of staff who cannot work from home to ensure they are given a lower-risk role in the school, e.g. strict social distancing and working in a room alone. • Extremely clinically vulnerable pupils continue to be supported to learn from home. • Extremely clinically vulnerable staff and volunteers do not work outside their home, and are supported to work from home, where possible. • Staff or pupils who live with a shielded or clinically vulnerable individual are able to return to school, adhering to social distancing rules. • Staff or pupils who live with an individual who is considered extremely clinically vulnerable, they only attend school if stringent social distancing can be adhered to at all time. Those who cannot adhere to social distancing rules, e.g. young children or children with special needs, pupils and staff are supported to work from home. • Where required, the DSL / DDSL liaises with a vulnerable pupil's social worker where it is unsafe for the pupil to remain at home – alternative arrangements are put in place in line with national and local guidance.				
[New] Administering medication		• Any medication administered is done so in line with the school's Administering Medication Policy. • Pupils with existing medical conditions, such as asthma and allergies, are supported as normal by members of staff trained in administering medication. • PPE is used (e.g. disposable gloves), where close contact is necessary with a pupil who requires assistance with administering medication, such as insulin injections. • Hands are washed for at least 20 seconds before and after administering medication to a pupil. • Frequently touched surfaces, such as medicine cabinets and				

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		equipment, are cleaned in line with the School Cleaning Policy (COVID 19 Updated version). - Medication brought onto the school site by pupils or parents are transported in an airtight container or plastic bag which is cleaned upon arrival. - Medication containers or equipment, e.g. adrenaline auto-injectors or tablet packets, are cleaned thoroughly before and after use.				
Vulnerable individuals who develop symptoms of coronavirus	H	- All pupils, staff and volunteers are informed via a copy of the risk assessment and e-letter of the symptoms of coronavirus and, if they display symptoms, to self-isolate for 7 days, or, if a member of their family displays symptoms, to isolate for 14 days. - In the case of an outbreak within the school, vulnerable individuals are sent home as soon as possible to reduce the risk of catching the virus. - If a vulnerable individual starts to display symptoms, the school follows the procedures set out in the Infection Control Policy and acts in line with national guidance.	Y	Headteacher	01.06.2020	M
Emergencies		- If a pupil, member of staff, volunteer or visitor with symptoms becomes extremely unwell, NHS 111 or 999 are called to obtain emergency advice or help. - All staff members', pupils' and volunteers' emergency contact details are kept up-to-date. - The school maintains a record of all medication and times of medication administered to pupils and this will be made available to the emergency services, if required. - The school's First Aid Policy is kept up-to-date and includes measures for pupils, staff, volunteers and visitors who display symptoms of coronavirus.				