

COOPER PERRY PRIMARY SCHOOL
GENERAL RISK ASSESSMENT

This form is to be used for the assessment of general hazards. For the assessment of hazards relating to manual handling, use of DSE, noise, hazardous substances, fire or dangerous machines in each case a specific risk assessment form is to be used.

PART A – Activity being assessed:**Cleaning (Including Coronavirus risk assessment)****Hazards:**

- Electrocution – using electrical equipment in contact with water. Hazard of 'running over' cables
- Working at height
- Strains from overstretching/reaching
- Back injuries from bending down/stooping to litter pick
- Use of hazardous substances
- Contact with biological agents such as blood, urine, vomit and faeces
- Contact with sharps when emptying bins
- Slips, trips and falls
- Manual handling of heavy items and equipment
- Lone working
- Poor Hygiene Practice
- Spillages of bodily fluids

Infections can easily spread in a school due to:

- The close-contact nature of the school building environment.
- Pupils' immature immune systems.
- Some pupils having not yet received full vaccinations.
- Pupils' poor understanding of good hygiene practices.

Infections commonly spread in the following ways:

- **Respiratory spread** – contact with coughs or other secretions from an infected person.
- **Direct contact spread** – direct contact with the infecting organism, e.g., skin-on-skin contact during sports.
- **Gastrointestinal spread** – contact with contaminated food or water, or contact with infected faeces or unwashed hands.
- **Blood borne virus spread** – contact with infected blood or bodily fluids, e.g., via bites or used needles.

Identify persons at risk (employees and others):

Pell Frischmann staff, Pupils, Employees of SMBC, Visitors, Contractors.

PART B - What is the PROBABILITY of injury or ill health occurring, (How likely?)

- 1 Unlikely - Where harm is unlikely to occur, i.e. not likely to happen very often
- 2 Possible - Where there is a chance that harm may occur, but not on a regular basis
- 4 Probable - Where it is likely that harm will occur, i.e. harm may arise frequently or regularly
- 6 Certain – Where it is certain or near certain that harm will occur

What is the SEVERITY of injury if occurred, (How bad?)

- | | | |
|---|---------|--|
| 1 | Minor | - Including off work for up to 3 days – strain, cuts, bruises, etc |
| 3 | Serious | - Off work for over three days – loss of consciousness, serious burns, breakage's, etc |
| 4 | Major | - Loss of limbs, permanent disability or damage to health |
| 6 | Fatal | - Death |

What is the FREQUENCY of exposure to hazard, (How often?)

- | | | |
|---|------------|-----------------------|
| 1 | Seldom | – Weekly or less |
| 2 | Occasional | – Daily |
| 4 | Frequent | – Several times a day |

PART C - RISK RATING (summation of probability, severity and frequency)

Probability 2	Severity 3	Frequency 2	Overall rating 6
Risk Rating	Category		Action Priority
3	Low		No action or low priority action
4 – 7	Medium		Plan to reduce likelihood of event
8 – 16	High		Immediate action required to reduce likelihood of event

PART D – Risk Rating (from Part C): HIGH**PART E – What prevention or control measures are in place?**

- Information, instruction and training in the hazards of the tasks
- COSHH assessments and information/training for staff
- Issue of appropriate PPE
- Provision of tools such as litter pickers
- Maintaining high standards of personal hygiene and practice
- Maintaining a clean environment including provision of specific cleaning agents related to identified infections and sanitizing handwashes (including alcohol based for staff use)
- Taking appropriate action when infection occurs
- Infection Prevention & Control Training available to all staff via iHASCO online training.
- Posters are displayed throughout the school reminding pupils, staff and visitors to wash their hands, e.g. before entering and leaving the school.
- Staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitiser (that contains no less than 60 percent alcohol) on entry to school and follow infection control procedures in accordance with the DfE and PHE's guidance.
- Sufficient amounts of soap (or hand sanitiser where applicable), clean water and paper towels are supplied in all toilets and kitchen areas.
- Staff dealing with any spillage will ensure cross contamination and infection is prevented by keeping cuts and grazes covered with a waterproof dressing and wearing the PPE provided - Spillage packs containing paper towels, gloves, granules (for use on hard floors or surfaces), plastic aprons and yellow clinical waste disposal bags
- The area will be thoroughly cleaned using Screen or Lifeguard available from cleaning cupboards located on both floors. Staff have received training / guidance notes on the correct product dilution rate. The solution is left for several minutes (ideally 10 mins contact time) and any cloths/ paper towels used are disposed of as clinical waste.
- The correct colour-coded equipment is used to prevent cross contamination:

PART F – Relevant documentation

The results of this assessment form the basis of the guidance given in the health and safety manual. Therefore any documents in relation to this activity should be updated and amended accordingly.

- PF Health and Safety Manual
- School User Handbook
- Government/Local authority updates

PART G – How is this monitored / controlled?

Hazard reporting
Accident reporting
Supervision
Cleaning inspections
Government updates

PART H – Recommended Actions:

Staff updates given when following government and Local authority advice.

PART I - Date of next review? March 2021

PART J

SIGNED: S.Millward (Facilities Manager) DATE: 23/04/20

PART K - Review

Is this risk assessment still current/valid?

YES ✓

NO

If no, why?

PART L – Other risk assessments relating to this activity?

- COSHH
- Manual Handling
- Working at height/Using Ladders
- Slips, trips and falls
- PPE

Notes:

Coronavirus – COVID19: Pell Frischmann and School staff is adhering to national, NHS and local guidance. .

School Closures as of 23rd March 2020

Social distancing measures adhered to at all times, including in classrooms which are being used for keyworker, vulnerable & EHCP pupils.

Staff with underlying medical conditions, taking medication that could compromise their immune system or those that have family members living in the same household, who are at risk, have self-isolated in line with government guidance and are now working from home.

When School reopens following COVID-19
Partially or fully

- Pell Frischmann and School staff will continue to adhere to government and LA guidance.
- Staff who have received notification to isolate for 12 weeks will only return following advice from their GP/Consultant.
- Hand Hygiene & Social distancing measures will continue throughout the period of partial opening.
- A full risk assessment review will be completed prior to school fully reopening – in order to respond to any new circumstances or guidance.