

Progressive Sports

Covid 19 Risk

Assessment:

Activity/ event:	Summer term 2 provision/support
Location:	South Staffordshire, Walsall/Wolverhampton, North Staffordshire and North Gloucester
Employers covered by risk assessment:	Progressive Sports
Members of the public, schools, participants covered by risk assessment:	All schools, school staff, pupils, domestic household members

What are the hazards?	Who might be harmed and how?	Control measures in place	Further Controls	What is the risk rating? H, M , L	Actions complete when and by who?	Done
Spread of Covid-19 Coronavirus	PS Staff School staff PS Contractors Pupils Vulnerable group Anyone else who physically comes in contact with you in relation to your business	<u>Personal Hygiene</u> - Stringent hand washing taking place. - See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ - Drying of hands with disposable paper towels.	Staff must wash their hands upon entering the school building. Employees are reminded to wash their hands for 20 seconds with water and soap on a regular and the importance of proper drying with disposable towels. Staff to catch coughs and sneezes into the elbow or using tissues – Follow Catch it, Bin it, Kill it.	High		

		• Staff encouraged to protect the skin by applying emollient cream regularly • https://www.nhs.uk/conditions/emollients/ • Gel sanitisers in any area where washing facilities not readily available • All staff to wash uniform and clothes worn during work on a daily basis	Avoid touching face, eyes, nose or mouth with unclean hands. Encourage staff to report any problems and carry out skin checks as part of a skin surveillance programme https://www.hse.gov.uk/skin/professional/health-surveillance.htm To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice Posters, leaflets and other materials are available for display. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19 Staff to have completed Online Prevent Covid 19 course	High		
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		<u>Equipment</u> Frequently cleaning and disinfecting objects and surfaces that are touched during lessons using appropriate cleaning products and methods.	Ensure any equipment is only used by the one individual and not shared without thorough cleaning before hand. Staff to allow time to clean equipment between 'Bubble groups' Only equipment which can be cleaned must be used, no fabric covered items to be used. Checks to be carried out by Senior Management and Team Leaders to ensure procedures are being followed Prior to entering the school, staff to converse with leadership team regarding the schools expectations of use of equipment and any timetable amendments that might effect their role in school under COVID-19 guidance	High		
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		<u>Social Distancing</u> Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people Taking steps to review work schedules including start & finish times/shift patterns, working from home etc. Relocating workers to other tasks within school environment. Redesigning processes of sessions to ensure social distancing is in place.	Staff to be reminded frequently of the importance of social distancing at 2m both in the workplace and outside of it. Management and Team Leader checks to ensure this is adhered to. Staff to be informed of changes to rotas /timetables for work due to commence 1st June by Management team Staff to communicate with their schools and seek advice from Management or Team Leaders To follow Government and AfPE Guidelines. This information is to be shared with staff.	High		
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		<u>Symptoms of Covid-19</u> If anyone becomes unwell with a new continuous cough, high temperature or loss of smell in the workplace they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time. If advised that a member of	Management and Team leaders to check regularly that these procedures are being followed Sessions to take place outside wherever possible (weather permitting and space permitting) Progressive Sports staff to provide own equipment unless dictated by their schools individual risk assessments. Thorough cleaning process is still to be adhered too. Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast changing situation.	High		
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		staff or public has developed Covid-19 and were recently on our premises or on a school premises, the management team will take advice on any actions or precautions that should be taken and will report the case in an appropriate manner <u>Mental Health</u> Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help Reference - https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ www.hseni.gov.uk/stress <u>Staff rooms</u> Follow school guidance and risk assessments in line with social distancing	Line managers will offer support to staff who are affected by Coronavirus or has a family member affected. Regular communication of mental health information and open door policy for those who need additional support. Eat lunches outside or in designated areas – Follow school			
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		measures.	risk assessment. Staff rooms not to be used as a rest zone			
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