

# Welcome to Cooper Perry Primary School



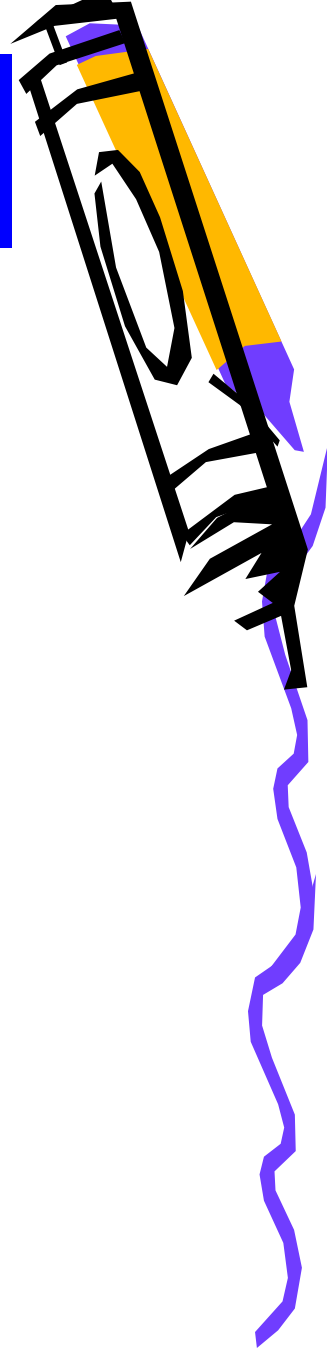
*Aim, Believe, Celebrate*



# Information

Welcome! It is so lovely to have you with us. During the presentation we will cover:

- \*Key Staff
- \*School hours
- \*Learning Environments
- \*Uniform
- \*Bringing and collecting children
- \*Buses
- \*Lunchtime
- \*Contact with parents
  - \*Independence
  - \* Before and After School Club
  - \*Transition



# Staff



Mrs Proffitt  
Headteacher



Miss Fletcher  
Deputy Head  
Senco



Mrs Batten  
Reception  
Teacher/EYFS  
Lead



Mrs Brooks  
Nursery  
Teacher



Mrs Allman  
Reception TA



Miss Williams  
Reception TA



Mrs Larner  
Nursery  
TA/Cover  
Supervisor



Mrs James  
Nursery TA



# Reception School Hours

- Children in Reception are expected to be at school full time every day.
- 8.50am – 3.30pm are the school hours.
- Children who live in the village and walk will come through the front entrance in the mornings and walk around the school building to the reception double doors.
- The children who travel in by car (and park in the parent car park) must always be accompanied by an adult and walked around to the reception double doors.
- Buses will be mentioned a little bit later!



# Nursery School Hours

The sessions offered to nursery children are as follows:

- For children eligible for Universal 15 hours free childcare – **six hours every Monday and Tuesday (8.50am – 2.50pm) and three hours every Wednesday (8.50am – 11.50am).** These hours can be ‘topped up’ if spaces are available. Additional sessions can also be purchased for the rest of the week.
- For children eligible for 30 hours free childcare – **six hours daily between the hours of 8.50am and 2.50pm.** These hours can be ‘topped up’ if spaces are available.



# Nursery Additional Hours

The nursery is able to charge additional costs as part of a free entitlement place - this includes, but is not limited to, the following:

- Children eligible for **15 hours** free childcare per week can pay for additional sessions at a cost of £14.50 per morning session (8.50am - 11.50am) or £14.50 per afternoon session (11.50pm - 2.50pm). 'Top up' sessions from 2.50pm - 3.30pm are also available to book at a cost of £3 per session.
- Children eligible for **30 hours** free childcare per week (Mondays to Fridays from 8.50am - 2.50pm) can pay for daily 'top up' sessions (2.50pm - 3.30pm) if they require a full school day, at a cost of £3 per 'top up' session.
- Nursery parents must return their parental declaration form by **FRIDAY 7th July** (with all other paperwork in your pack from tonight) as this will confirm their 30 hour eligibility code which is needed before the end of term to confirm their funding in the Autumn Term.
- School dinners £2.60 per day



# Nursery Booking Forms

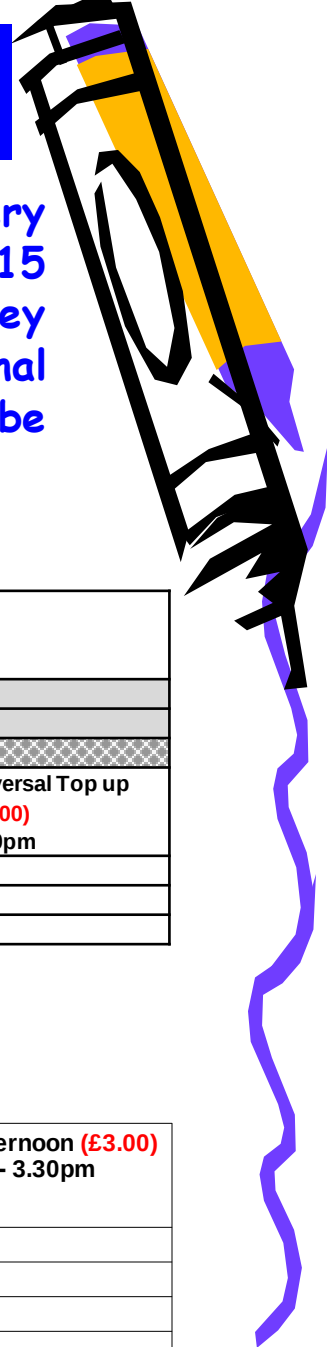
Nursery sessions are booked on a half termly basis. Nursery parents/carers will receive a booking form every half term (either 15 hours or 30 hours) and they will be required to tick the sessions they would like to book for the whole of that half term. Any additional sessions are subject to places being available and payment will need to be made via parentpay.

## 15 hours booking form

|           | Nursery 15 hours universal core hours<br>8.50am – 2.50pm                   |                                                                           |                                                                         |
|-----------|----------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Monday    |                                                                            |                                                                           |                                                                         |
| Tuesday   |                                                                            |                                                                           |                                                                         |
|           |                                                                            |                                                                           |                                                                         |
|           | Nursery 15 hours universal<br>Morning session (£14.50)<br>8.50am – 11.50am | Nursery 15 hours universal afternoon<br>session (£14.50) 11.50am – 2.50pm | Nursery 15 hours universal Top up<br>session (£3.00)<br>2.50pm – 3.30pm |
| Wednesday |                                                                            |                                                                           |                                                                         |
| Thursday  |                                                                            |                                                                           |                                                                         |
| Friday    |                                                                            |                                                                           |                                                                         |

## 30 hours booking form

|           | Nursery 15 hours<br>universal<br>8.50am – 11.50am | Lunch (£2.30)<br>11.50am – 12.30pm | Nursery extended 15<br>hours<br>11.50am – 2.50pm | Top up for afternoon (£3.00)<br>2.50pm – 3.30pm |
|-----------|---------------------------------------------------|------------------------------------|--------------------------------------------------|-------------------------------------------------|
| Monday    |                                                   |                                    |                                                  |                                                 |
| Tuesday   |                                                   |                                    |                                                  |                                                 |
| Wednesday |                                                   |                                    |                                                  |                                                 |
| Thursday  |                                                   |                                    |                                                  |                                                 |
| Friday    |                                                   |                                    |                                                  |                                                 |



# Reception Admissions

- Having a place in nursery DOES NOT automatically give you a place in reception.
- You **MUST** apply for your child's reception place via the Staffordshire County Council website in the autumn term. The closing date for admissions is usually in January.



# Our Learning Environments

Play is a HUGE part of both our nursery and reception environments, and the children have free-flow access indoors and outdoors each day.

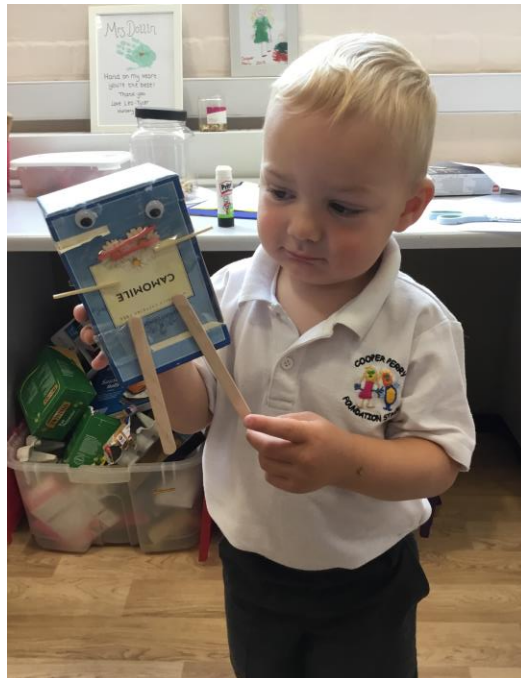
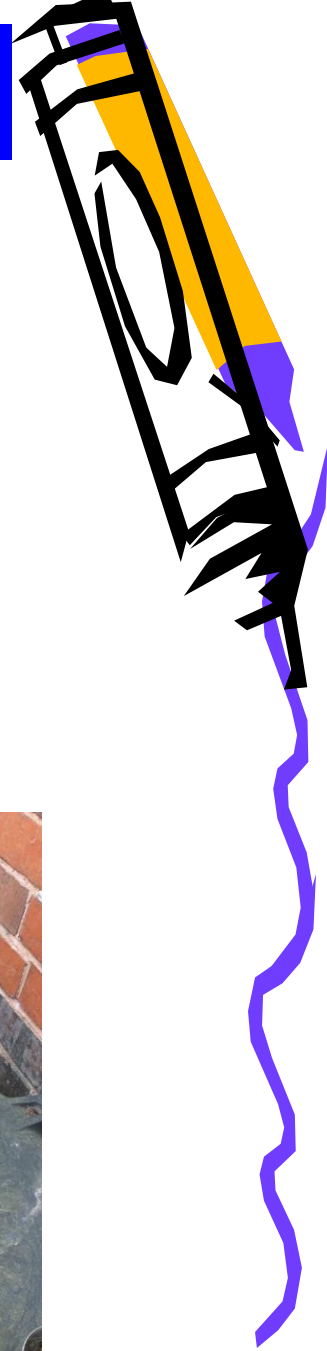


At this age, most of the children's learning is through play and we place a very high importance on it!

Play can be messy! Please be understanding if your child comes home a little less clean than when they arrived! We have all-in-one suits and wellies but please make sure your child brings a change of clothes each day (just in case!).

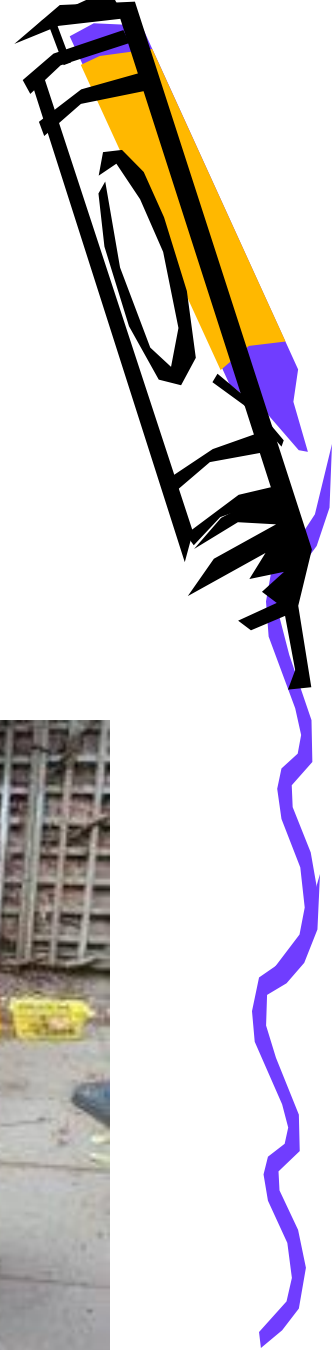


# Nursery



# Reception







# Around School



Hall  
\*Assemblies  
\*Lunch  
\*PE



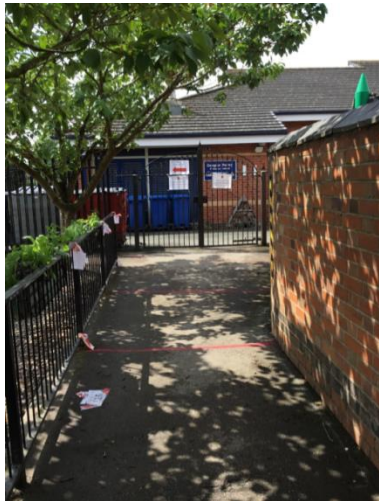
Playground  
and  
field



Office



Main Entrance



Runway into  
school from  
parents car  
park



# School Uniform



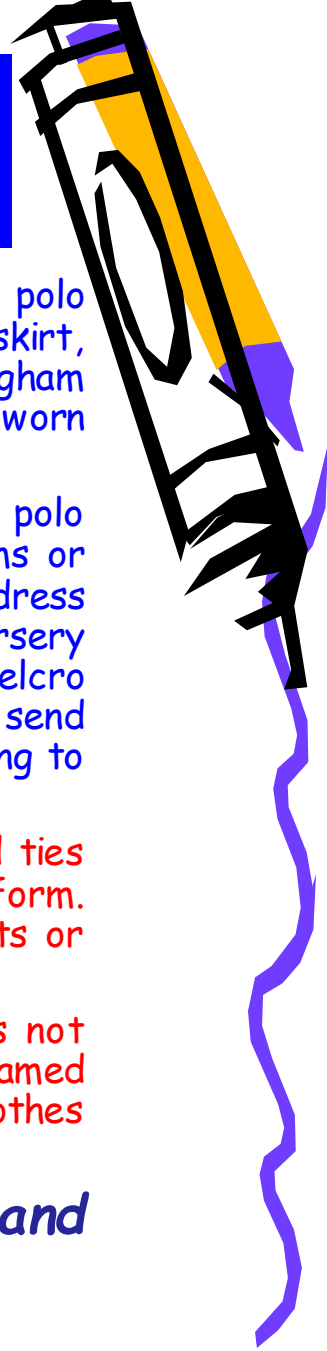
In reception, the winter uniform is a short sleeved polo shirt, sweatshirt or cardigan, grey trousers, grey skirt, grey pinafore dress. Summer uniform is a red gingham dress or grey shorts. Black school shoes must be worn all year round.

In nursery, the winter uniform is a short sleeved polo shirt, sweatshirt or cardigan, black jogging bottoms or black leggings. Summer uniform is a red gingham dress or black, elasticated sports shorts. Children in nursery do not need school shoes but must come in velcro trainers each day (black preferably). Please do not send your child wearing trainers with laces that need tying to help with independence.

Our uniform promotes independence and shirts and ties are NOT part of the Nursery and Reception uniform. Please do not send your child in long sleeved shirts or blouses.

Please send a rucksack style school bag (this does not have to be a red Cooper Perry rucksack) with a named water bottle in each day and a full change of clothes please.

- ***Please ensure that ALL uniform and property is named!***



# PE Uniform

All children in nursery and reception have a PE lesson with a PE coach once a week. Please send reception children to school in PE clothes that day. We will confirm the PE day in September.

PE uniform is:

White t-shirt  
Black leggings/joggers (winter)  
Red shorts (summer)  
Black hoodie



September is often warm and sunny! Please send a named sun hat to school and also apply a high factor sun cream that will last the whole day for your child if possible.



# Bringing and Collecting Children

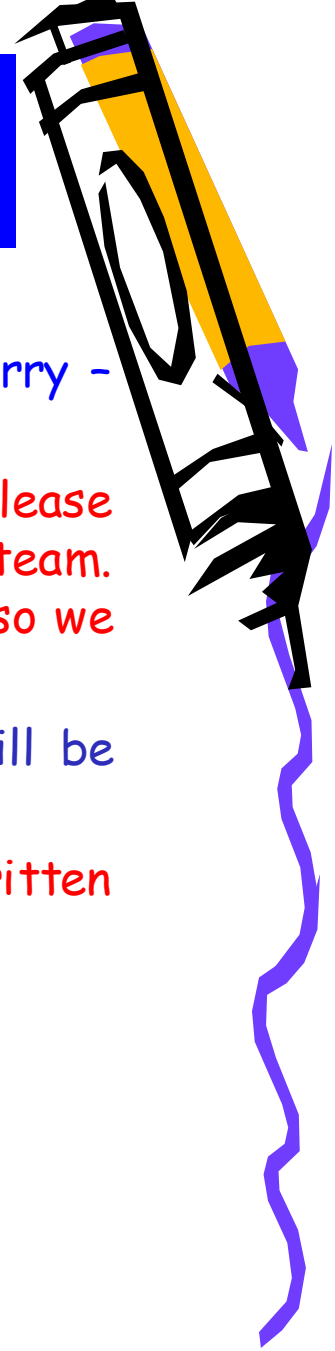
- In the morning, Reception children are brought to the rear double doors from 8.50am.
- Encourage your child to come inside independently - we are aware that this will take time.
- We need to know who is collecting your child from school each day. Please fill in the form that is in your pack regarding who has permission to collect your child and also provide a password that any adults who collect your child will need to know.
- Nursery children will need to be dropped off at the Nursery door by 8.50am, where you will need to inform staff about who is picking your child up.
- Reception will be dismissed from the double doors and Nursery will be dismissed from the Nursery door.



# Bus Transport

- There are two buses which operate to and from Cooper Perry - Whitgreave and Derrington.
- If you would like more information about this service please contact Staffordshire County Council - School Transport team. You must also contact the school office to complete a form so we are aware that your child is to travel on the bus.
- Any children who travel to and from home on the bus will be escorted on and off the bus by a member of staff.
- We are not able to let your child onto a bus without written permission.

This service is for children in Reception to Year 6.



# Lunchtime

- Reception children are able to have a hot lunch or a packed lunch. They eat in the dining hall. School dinners are free for all Reception and key stage 1 children. They are pre-ordered by yourselves and choices can be selected many weeks in advance. You **MUST** choose your child's school lunch by 9am each day. Details of how to set up an account with Dolce (our caterers) so you can pre-order lunch choices, will be in your pack.
- Nursery children are able to have hot dinners (which they will need to pay for at £2.60 per day) or packed lunch from home. They eat in the dining hall with the reception children.

During the day all children in Nursery and Reception are entitled to a piece of fruit which is provided by MWW Ltd.

All children are able to refill their water bottles throughout the day and Nursery also have milk.

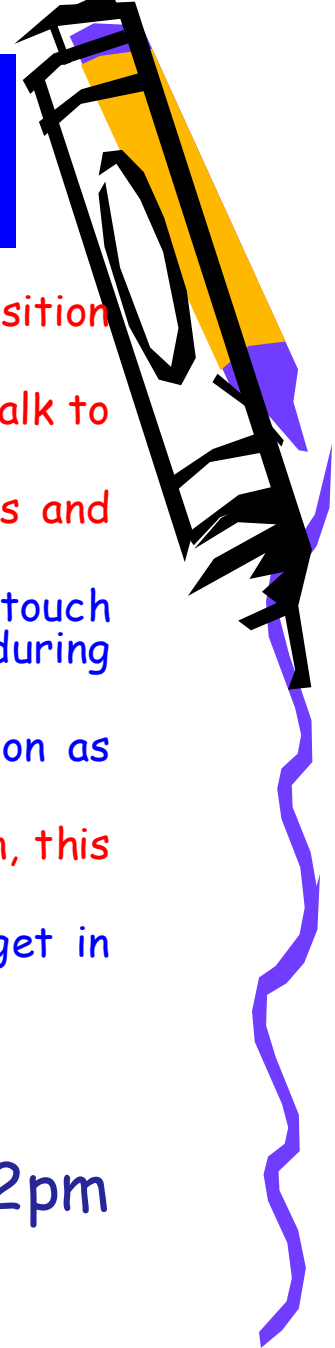


# Contact with Parents

- We are looking forward to meeting you all properly at the transition sessions (details coming up!).
- Those new to nursery have home visits scheduled next week. Please talk to me afterwards if you have not received an email about this.
- For new reception starters, I will visit all current nursery settings and meet the children.
- Once a term your child will be a 'focus' child. This means we will be in touch with you prior to their focus week and also send observations home during their focus week via our electronic learning journey 'Evidence Me'.
- Parents Evenings are face to face and we will let you know as soon as possible when the first one is taking place.
- The children have an annual report in July. For the Reception children, this will detail their attainment against the 'Early Learning Goals'.
- Teachers are contactable via email so please do not hesitate to get in touch!

'The Friends of Cooper Perry' Events!

Summer Fete - Saturday 17th June 12pm



# Before and After School Club

- Before School club
- Monday to Friday
- 7.30am- 8.50am
- £5.00 including breakfast

- After School Club
- Monday to Friday

Full session

- 3.30pm - 6.00pm
- £9.50 with tea

Half session

- 3.30pm-4.30pm
- No food included
- Ran by school staff



# Transition Sessions

## RECEPTION

- **Wednesday 5<sup>th</sup> July (after school):** 'Meet the Teacher' session for current nursery children and families.
- **Wednesday 12<sup>th</sup> July (morning)** - Children currently attending nursery at Cooper Perry will spend their usual nursery hours in the reception class (without families).
- **Monday 17<sup>th</sup> July (10-11am):** 'Stay and Play' session for all reception children and parents who are new to the school (not for current nursery children).
- **Wednesday 6<sup>th</sup> September:** All Reception children to attend full time.

## NURSERY

- **Wednesday 12<sup>th</sup> July (10-11am):** Stay and play for the children and parents starting nursery in September.
- **Wednesday 6<sup>th</sup> September:** All Nursery children to attend for their entitled hours.

**PLEASE BRING ALL PAPERWORK FROM YOUR PACK into school by Friday 7<sup>th</sup> July at the latest. Thank you!**



# Family Photos!

Each child has a learning square in their classroom with their name on. Please email Mrs Batten or Mrs Brooks a family photo so we can have this there for your child when they arrive on their first day.

Please email with anything you feel we should know prior to September. We can arrange a phone call if needed.

[vbatten@cooperperry.staffs.sch.uk](mailto:vbatten@cooperperry.staffs.sch.uk)

[gbrooks@cooperperry.staffs.sch.uk](mailto:gbrooks@cooperperry.staffs.sch.uk)



# What can I do to help my child get ready for school?

Coats

Reading lots of stories  
and poems

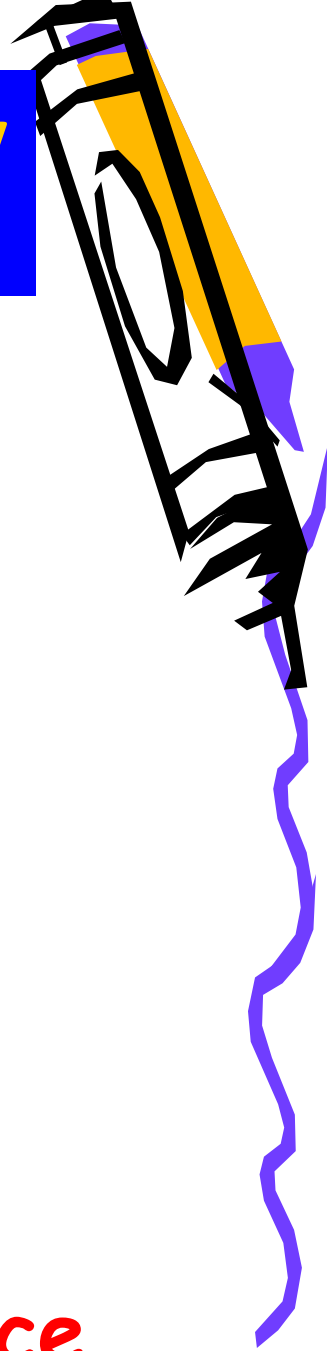
Counting

Noticing

Play outdoors

Dressing

Toileting  
independence



# Contact Details

Please read and digest the information which has been sent to you and have a look at our website as that may answer some of your questions.

If you still have questions please contact us -

headteacher@cooperperry.staffs.sch.uk - Mrs Proffitt

hfletcher@cooperperry.staffs.sch.uk - SENCO

office@cooperperry.staffs.sch.uk - Office Manager

vbatten@cooperperry.staffs.sch.uk - Reception Teacher/EYFS Lead

gbrooks@cooperperry.staffs.sch.uk - Nursery Teacher

We all look forward to welcoming you and your child/ren  
into Cooper Perry !

